


Government of Jammu and Kashmir
Department of Disaster Management, Relief Rehabilitation & Reconstruction
(State Disaster Management Authority)

Subject: Standard Operating Procedure for Issuance of movement passes, w.e.f.20.04.2020 – regarding.

Government Order No. 45- JK (DMRRR) of 2020.

D a t e d : 18.04.2020

- 1) Whereas, the Government of India vide its Order No.40-3/2020-DM-I(A) dated 24.03.2020 read with order of even number dated 15.04.2020, has notified measures for lockdown all over the country w.e.f. 25th March, 2020, till 3rd May, 2020; and
- 2) Whereas, accordingly, the Deputy Commissioners, in their capacity as the Chairpersons of District Disaster Management Authorities, have issued orders for enforcing lockdown in their respective districts since 25th March, 2020, to be in force till 3rd May, 2020; and
- 3) Whereas, consequent upon Government of India's decision to allow some select additional activities to operate, Standard Operating Procedures were issued by the State Executive Committee for such additional activities on 16th and 17th April, 2020.
- 4) Whereas, it has also been felt necessary to lay down instructions/Standard Operating Procedure (SOP) for standardizing the process of issuance of movement passes, primarily to facilitate the operation of permitted activities.
- 5) Now, therefore, in exercise of powers conferred upon the State Disaster Management Authority, under Section 18 of the Disaster Management Act, 2005, the instructions and SOP annexed with this order are notified for issuance of movement passes, w.e.f. 20th April, 2020. Any deviation from this order shall attract penal action under the Disaster Management Act, 2005.


(Simrandeep Singh), IAS

Member – Secretary

Dated: 18.04.2020

No: DMRRR/PS/Secy/551/2020

Copy to the: -

1. Chief Secretary, J&K.
2. Director General of Police, J&K.
3. Principal Secretary to the Hon'ble Lieutenant Governor.
4. Divisional Commissioner, Jammu/Kashmir.
5. IGP Jammu/Kashmir.
6. All Deputy Commissioners.
7. All Superintendents of Police.
8. Private Secretary to Hon'ble Chairperson, J&K Disaster Management Authority.
9. Private Secretary to Secretary to the Government, Department of Disaster Management, Relief, Rehabilitation and Reconstruction.
10. Circular/Stock file/Website, GAD.

April 18, 2020

**SOP for Passes for permissible activities under MHA's Order issued vide
No. 40-3/2020-DM-I(A) dated 15/04/2020 w.e.f 20th April, 2020**

General Instructions

1. This SOP is issued for standardising the process of issuing passes to allow activities permitted from 20.04.2020 under the MHA's revised guidelines vide No. 40-3/2020-DM-I(A) dated 15.04.2020.
2. The Passes shall be issued only for the activities allowed under the MHA/JK State Executive Committee orders/guidelines/instructions.
3. This SOP shall not be applicable for permitting activities in Red Zones/Hotspot/Containment Zones. In such areas, the SOP already issued vide JK SEC Order No. 38-JK (DMRRR) of 2020 dated 14.04.2020 shall remain valid. Any area subsequently declared as Red-Zone shall also be governed by Red Zone SOP, mentioned above.
4. There shall be no **inter-district movement** of individuals except after obtaining Passes from the Deputy Commissioner concerned. It shall be issued only for rare exigencies like medical emergencies (on the recommendation of CMO/Medical Superintendent of district hospital) or death of immediate relation in family or for activities permitted through instructions/SOPs notified by JK SEC/GAD for Government employees.
5. There shall be no **inter-province movement** of individuals except after obtaining Passes from the Divisional Commissioner concerned. It shall be issued only for rare exigencies like medical emergencies (on the recommendation of CMO/Medical Superintendent of district hospital) or death of immediate relation in family or for activities permitted through instructions/SOPs notified by JK SEC.
6. There shall be no **inter-State/UT movement** of individuals except after obtaining Passes from the Divisional Commissioner concerned. It shall be issued only for rare exigencies like medical emergencies (on the recommendation of Principal Medical College) or death of immediate relation in family or for activities permitted through instructions/SOPs notified by JK SEC. It shall be issued only after consulting the nodal officer in-charge of Lakhanpur (Commissioner/Secretary to Government, PHE/I&FC Department).

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7. If a critical patient is being moved in an Ambulance without a pass, due to extreme emergency, such vehicle should not be stopped merely on the ground that it is without a valid Pass. The Officer in charge of the checking point/*naka* is expected to exercise his wisdom to allow such movement even if it is interstate/province/district.
8. All other Passes shall be issued after following the procedure given in Part-A of this SOP. Concerned Heads of Department (Directors/Chief Engineers etc.) shall send recommendations to the DC for issuing passes strictly as per SOPs issued by JK SEC. Any violation on part of any authority will attract penal action.
9. All the passes already issued by the Deputy Commissioners for daily movement shall remain valid till the extended lockdown period as well. However, the DCs may issue general or specific orders extending or revoking the validity of any category/type of passes, as deemed appropriate.

Instructions for Movement of Goods Carriers

10. Passes are not required for movement of Goods carrier (registered as such) within the UT of J&K, plying with one driver and one cleaner, and which is in possession of valid driving licence and valid bills/Challan or certificate of dispatcher/supplier with his phone number.
11. Documents of inter-state Goods carrier entering J&K will be verified at Lakhanpur and issued medical clearance permissions, as per the existing procedure. The long distance trucks may be permitted with two drivers and one cleaner. Needless to say, both drivers should possess valid driving licences.
12. The patients, drivers and cleaners entering Jammu province from Lakhanpur or Kashmir province via Jawahar Tunnel/Mughal Road shall undergo medical screening and pass through disinfectant tunnels installed at those places.
13. The incoming patients to J&K, via Lakhanpur, will be facilitated, as per the existing procedure of quarantine, by the Nodal Officer In-charge, Lakhanpur.

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Part-A: SOP for Passes- Table at a Glance.

S.No.	Category	Issuing Authority	Conditions/Remarks
1.	Private Health Services (Hospitals/Nursing homes etc) including of AYUSH and Vet Services	Deputy Commissioner on the recommendation of Director concerned, by resorting to principle of minimal staff.	<ul style="list-style-type: none"> • Passes shall be needed for whole period of lockdown and shall remain valid for entire period, except one time movement passes. • Passes should be specifically mentioning the route of movement. However, Old passes issued, if any, without specifying the route will not be considered invalid only on this ground. • The Passes shall not be issued for Red Zone/ Hotspots/Containment zones and shall be deem to be cancelled forthwith on declaration of any area as Red zone/containment zone/hotspot subsequently. • Passes for movement of vehicles/groups may be issued separately on the basis of details provided by concerned. • Norms of Social distancing should be ensured while giving passes for large passenger vehicles ferrying employees or workers. • Permissions for establishments mentioned in category column will be given as per the SOPs issued for these purposes (MGNREGA, Construction activities and Industrial establishments).
2.	Mandis and Agricultural related activities.	No Pass needed for doing these activities within local rural areas. However, for movement beyond local areas, Passes will be required from DC.	
3.	Financial Sector	Deputy Commissioner on the recommendation of a nominated nodal officer of the concerned Bank/institution in the district.	
4.	Social Sector	Deputy Commissioner, if any movement is involved.	
5.	Public utilities	Deputy Commissioner by resorting to principle of minimal staff.	
6.	Supply of Essential goods and Operation Commercial and private establishments for such purposes.	Deputy Commissioner by resorting to principle of minimal staff.	
7.	Industrial Units	Deputy Commissioner on the recommendation of Director concerned in consonance with SOP for industrial establishments.	
8.	MGNREGA and Construction Activities	No Passes will be needed for working in Rural areas. However, movement of workers/labour will only be within the local area and not beyond. Where any movement is involved beyond local areas, Passes will be needed, to be issued by DC on the recommendation of ACD/Superintending Engineer concerned, in consonance with SOPs issued vide GO 43-JK DMRRR of 2020 and 42-JK (DMRRR) of 2020, both dated 16-04-2020.	
9.	Other Essential Units not mentioned above or in the SOPs issued on 16/17 th April, 2020.	Deputy Commissioner on the recommendation of Department of Food & Civil Supplies & Consumer Affairs.	
10.	Civil Secretariat employees	By DC on recommendation of General Administration Department.	
11.	Employees of other Offices (non-secretariat), including Central Government Offices	By DC on recommendation of concerned HOD.	
12.	Inter district movement Passes	By DC on recommendation of CMO/Medical Supdt.	
13.	Inter province movement Passes	By Divisional Commissioner on the recommendation of Principal Govt Medical college or any other Tertiary care centre.	

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